

2.2 EVALUATION CRITERIA (REVISED FOR AMENDMENT 0001 to Solicitation VA-263-11-RP-0847)

A. Proposal Evaluation Criteria and Weightings

- a. Award will be made on the basis of best overall value to the Government per FAR Part 15. The Government may initiate action to award a contract at any point after review of the offers. Therefore, offerors are strongly advised to present their best offer both from a technical and cost standpoint. See FAR 52. 215-1, Instructions to Offerors – Competitive Acquisition (Jan 2004).
- b. Evaluations will be based on the following factors, listed in order of importance. *Offerors are strongly encouraged to ensure that proposals are structured to address each of the evaluation factors, in the same order as listed below.*
 - i. Technical Solution
 1. Technical Approach: Offeror shall submit a detailed narrative of how they intend to approach the project, to fully demonstrate their understanding of the scope of work and provide a clear, detailed description of how they plan to approach the technical aspects of the project.
 2. Methodology and Equipment: Offeror shall describe the specific methods and equipment that shall be used to meet the requirements of this project, including any specific utility requirements associated with the methods and equipment.
 3. Safety Considerations: Offeror shall fully detail plans for hazardous material remediation including all considerations for minimizing impact on adjacent locations.
 4. Quality Assurance: Offeror shall fully detail proposed quality assurance plans and their specific method of handling the following processes:
 - a. Change orders
 - b. Requests for information
 - c. Scheduling
 - d. Construction submittals (product data sheets, samples, etc.)
 - e. Describe in detail the offeror's procedures for determining the root cause of non-compliance issues
 - f. Describe plan to eliminate root causes so that the non-compliance does not recur, and follow up to ensure that the root cause was eliminated.
 - g. Include sample Corrective Action Request (CAR) forms for initiating CA, and for tracking and documenting each step.
 - ii. Project Team

1. Key Team Members Specialized Experience and Technical Competence: As specifically related to this project, the offeror shall include a resume for any assigned:
 - a. Project Manager(s)
 - b. Engineer(s)
 - c. Project Superintendant(s)
 - d. Project Safety Competent Person(s) (if different than the Superintendant)
 - e. Key team member resumes shall include, at a minimum:
 - i. Specialized experience, in particular experience with similar projects
 - ii. Education
 - iii. Training
 - iv. Certifications: Offerors shall provide information in response to the specific certification requirements listed throughout this solicitation. Such certifications include but are specifically not limited to the following:
 1. Current SSPC QP 1, QP 2 and QP 5
 2. NACE CIP Level 1
 3. NACE Level 2
 4. Current OSHA
 5. Other relevant certifications
 6. Any information to support the claimed equivalency of submitted qualifications, i.e. if the offeror believes that a specific certification is equal to or better than the specified certification, it is incumbent upon the offeror to provide complete supporting details and documentation. The Government reserves the right to verify any such claims made and also to reject proposals that contain “equivalent” certifications without complete supporting documentation.
2. Capability to Perform: Offeror shall list and fully describe the resources that will be applied to this project including:
 - a. Unique capabilities they offer to the project.

- b. Areas of work that will be subcontracted to specialty contractors.
 - i. Include list of planned subcontractors and planned roles for each.
 - ii. Detail subcontractor experience that qualifies each for a role on this project.
 - 3. Team Integrity: In submitting Project Team information as part of an offer, each offeror agrees to maintain to the greatest possible extent the integrity of the team as proposed. Offerors also agree to inform the Contracting Officer in writing of any proposed team changes either prior to award or during performance.
- iii. Schedule
- 1. Offeror shall include a detailed project schedule showing planned tasks, durations, predecessors and subordinate tasks (GANNT chart format strongly preferred).
 - 2. Schedule should clearly indicate projected risks and consequent adjustments.
 - 3. Offeror shall describe the plan to phase work in order to ensure minimal disruption to patients, employees, neighborhood residents and others impacted by the work.
 - 4. Offeror shall include a written commitment to project completion within a specific number of days following notice to proceed. The maximum anticipated timeframe to complete this project is 365 days. Commitments to shorter schedules, if deemed reasonable by the Government, may receive more favorable scoring. The Offeror's time frame will establish the contract completion date and potential assessment of liquidated damages of \$800/day will be based on that date.
- iv. Past Performance
- 1. Offeror shall provide detailed reports for a minimum of three (3) projects / contracts that clearly are related to the current project's scope of work (not required to be "water tower finishing" but should clearly be relevant in terms of project size and complexity). Offerors should carefully select the projects that are reported, as references may be checked. Offerors shall note that submission of complete performance reports from at least three (3) relevant past projects is more important than the quantity of projects submitted, i.e. quality of past performance will be more highly rated than quantity of projects submitted. Reports may be submitted for current, on-going projects, if such projects are complete to 70% or more. Reports should not be for projects that were completed more than 5 years prior to the solicitation issue date. Provide detailed information regarding your past performance on each project, including:
 - a. Customer Name
 - b. Project Title

- c. Project Description
 - d. Role: Prime, Subcontractor, Sub-subcontractor
 - e. Original (estimated) contract value (price).
 - f. Final (invoiced and paid) contract value (price).
 - g. Explanation for any difference between “e.” and “f.” above.
 - h. Original (estimated) project duration (expressed in days).
 - i. Final (completed) project duration (expressed in days).
 - j. Explanation of any difference between “h.” and “i.” above.
 - k. Describe any contract modifications, including reason for modifications and how your firm successfully completed any modifications required.
 - l. Describe the elements of work that your firm completed for each project.
 - m. Specify whether any members of the project team from the reported project are also proposed as members for the current Sioux Falls Water Tower project.
 - n. Provide a customer point of contact, including a verified current phone number and email address for each project (again, please note that references may be checked).
2. List all projects that your firm completed in the past five years that were assessed liquidated damages. If your firm has not been assessed liquidated damages in the last five years, make a positive statement certifying this fact.
 3. List all projects that your firm has worked on in the past five years that were terminated, for any reason. Explain why the project(s) were terminated. If no projects were terminated, make a positive statement certifying this fact.
 4. Include signed “Client Satisfaction Questionnaires” (below) from customers for each of your past performance reports. If you cannot obtain such questionnaires, include a statement that includes the name, phone number and email address of the contact that you attempted to obtain the affidavit(s) from (again, references may be checked). **NOTE: THE GOVERNMENT MAY SEEK INDEPENDENT VERIFICATION OF ANY INFORMATION INCLUDED BY AN OFFEROR WITHIN A PROPOSAL INCLUDING PAST PERFORMANCE INFORMATION.**

v. Pricing

1. The estimated cost range for this project is between \$250,000 and \$500,000.

2. Offerors shall submit pricing separately from technical proposal information (in a separate document, clearly marked as "Price Proposal").
3. Pricing shall be ITEMIZED to coincide with the Pricing Schedule included in the revised Statement of Work (issued with Amendment 0001). Any reference to "bid" or "bid pricing" shall be interpreted as "proposal" or "proposal pricing." Pricing shall be for all aspects of the project required to complete the project in full with no planned project change orders or subsequent additions. The Government anticipates award of a firm fixed price contract as a result of this solicitation.
4. Technical and past performance factors combined are significantly more important than price. Offerors are specifically advised that award will be made on the basis of the best value to the Government.

Client Satisfaction Questionnaire

Offeror: _____

Client Company: _____

Project: _____

Name of evaluator: _____

Title: _____

Phone: _____

E-mail: _____

Please circle the appropriate response to the following questions:

Did the Contractor's performance conform to the terms and conditions of the contract?	YES	NO
Was the Contractor capable, cooperative, and effective in executing the work?	YES	NO
Once completed, did the project require unexpected maintenance activity or significant warranty issues?	YES	NO
Was the Contractor's staffing level consistent with the project size and complexity?	YES	NO
Would the Client use this firm again?	YES	NO

Comments regarding overall satisfaction: _____

Signature: _____

Date: _____